

inMailX[®] for Worldox

Enterprise Email Management for Worldox



Improve Email Management, Productivity and Compliance

As organisations are required to capture and protect email records to meet legislative, government, and departmental requirements, an effective email management solution is crucial to ensure emails are filed and stored in accordance with such requirements.

inMailX is an enterprise email management solution for Microsoft Outlook designed to promote compliance by consolidating and simplifying the steps users take to manage their emails and attachments. inMailX Worldox Connector seamlessly integrates inMailX with Worldox, enabling users to take advantage of the added functionality inMailX offers when using Worldox.

inMailX exposes the Worldox structure in Outlook, negating the need to create Worldox quick profile folders, whilst providing the tools and functionality users require to properly manage their emails and attachments.

With inMailX, users can send an email, file it to Worldox, and print the email and/or attachments in one simple process. This effectively reduces the complexity of managing and sharing email correspondence.

Promote email compliance and boost productivity with inMailX!

Enhance Workflow and Reduce Costs

inMailX allows users to Quick File emails and attachments into their favourite or most recently used Worldox workspaces for quicker accessibility. An email may be filed into single or multiple Worldox workspaces in one process, saving time and increasing productivity.

Multiple attachments may be saved to Worldox separate to the email, in a simple one-step process. inMailX will relate filed emails and attachments, making it easy for users to identify and locate related emails and attachments in Worldox.

Users can clearly identify the location of emails filed to Worldox using the Filed and Filed To fields, ensuring filed emails can be easily located and accessed from Outlook.

Date	From	Subject	Received	Size	Filed To
Thu 31/05/2012 3:57 P...	Florin Boian...	Jones Estate Planm...		8 KB	\\Worldox\00095.0260 Estate of Bind...
Thu 31/05/2012 3:56 P...	Florin Boian...	Smith Retirement P...		8 KB	\\Worldox\00095.0080 Ret Plan
Thu 31/05/2012 2:30 P...	Florin Boian...	Meeting on Tuesday		8 KB	\\Worldox\00083.0011 Meltzer

The Filed To field allows users to identify where emails have been filed in Worldox

Individual inMailX Modules

- Email Manager
- Attachment Manager
- Print Manager
- Content Manager
- Time Manager
- Brand Manager

inMailX Standard Suite

- Attachment Manager
- Print Manager
- Content Manager

inMailX Professional Suite

- Email Manager
- Attachment Manager
- Print Manager
- Content Manager
- Time Manager
- Brand Manager

inMailX Connectors

- FileSystem Connector
- SharePoint Connector
- TRIM Connector
- WebDAV Connector
- Worksite Connector
- Worldox Connector

Improve compliance and productivity with inMailX for Worldox!



inMailX for Worldox Benefits

Streamline Email Management

- File emails to single or multiple Worldox workspaces in one process
- File emails and save attachments separately to Worldox
- Auto-file tagged emails to Worldox workspaces
- Force users to file emails as they are sent

Improve Accessibility

- Search and navigate to Worldox workspaces from Outlook
- Use relate information to quickly locate related emails and attachments
- Filed and Filed To fields assist to easily locate filed emails
- Use Favourite or Recent locations for quick filing and navigation

Enhance User Environment

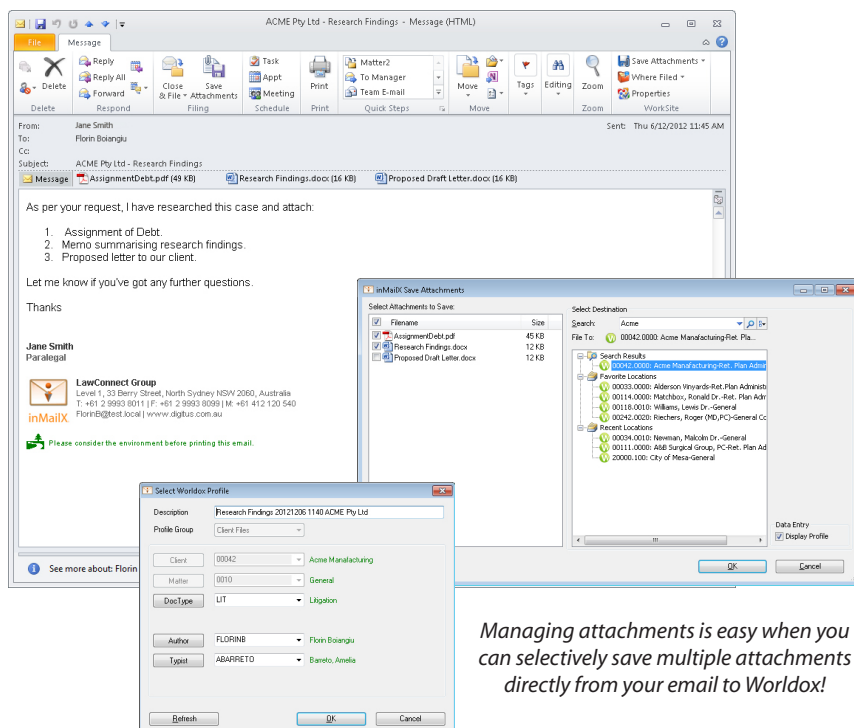
- Intuitive "Send & File," "Send, File & Print" to file outgoing emails to Worldox
- Intuitive "Close & File," "Close, File & Print" to file incoming emails to Worldox
- Save paper with selective email message and attachments printing
- Schedule follow up Tasks or Appointments whilst sending emails

"inMailX forces me to organise my emails. Every time I send an email, I am prompted to file it. In my profession, it is vitally important to be able to easily locate and retrieve emails."

"With inMailX, I save valuable time and can send, file and print emails (including attachments) with just one click."

"inMailX makes it simple and easy to manage emails the way we need them to be managed."

"inMailX saves us time and ensures emails are saved to Worldox."



Managing attachments is easy when you can selectively save multiple attachments directly from your email to Worldox!

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inMailX for Worldox will save your users valuable time and ensure their emails and attachments are always correctly managed!

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